

# AGENDA

**Meeting:** Bradford-on-Avon Area Board  
**Place:** St Margaret's Hall, Bradford on Avon  
**Date:** Wednesday 22 February 2023  
**Time:** 7.00 pm

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Including the Parishes of Atworth, Bradford on Avon, Holt, Limpley Stoke, Monkton Farleigh, South Wraxall, Staverton, Westwood, Wingfield, Winsley.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

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Please direct any enquiries on this Agenda to Stuart Figini , direct line 012225 718221 or email [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Sarah Gibson, Bradford on Avon South (Chairman)  
Cllr Johnny Kidney, Winsley and Westwood (Vice-Chairman)  
Cllr Trevor Carbin, Holt and Staverton  
Cllr Tim Trimble, Bradford-on-Avon North

## **RECORDING AND BROADCASTING NOTIFICATION**

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### **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

Items to be considered	Time
<u>Items to be considered</u>	
<p>1 <b>Chairman's Welcome, Introduction and Announcements</b> (<i>Pages 1 - 12</i>)</p> <p>To receive the following Chairman's announcements:</p> <ul style="list-style-type: none"> <li>• National Apprenticeship Week 2023</li> <li>• Cost of Living Update</li> <li>• King Charles III Coronation – Community Celebrations</li> <li>• Wiltshire Families and Children's Transformation (FACT) Partnership Family Help Project – background briefing</li> </ul>	
<p>2 <b>Apologies for Absence</b></p>	
<p>3 <b>Minutes</b> (<i>Pages 13 - 20</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on Wednesday 2 November 2022.</p>	
<p>4 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5 <b>Proposal of Emergency Contact Hubs and their Purpose - Helping Resilience in the Community</b></p> <p>To receive a presentation from Camella Town – National Power Outage Project Officer, Wiltshire &amp; Swindon LRF.</p>	
<p>6 <b>The Green Man</b></p> <p>To receive a presentation about the Green Man Festival 2023.</p>	
<p>7 <b>Youth Engagement</b></p> <p>To receive a presentation from The Mighty Girls.</p>	
<p>8 <b>Saxon Group RDA Update</b></p> <p>To receive an update from the Saxon Group Riding for the Disabled Association following the award of grant funding for a mounting block and ramp, approved by the Area Board in November 2022.</p>	
<p>9 <b>Area Board Priority Update</b></p> <p>To receive updates from lead Councillors for the local Area Board priorities.</p>	
<p>10 <b>Partner Updates</b> (<i>Pages 21 - 34</i>)</p>	

To receive updates from partner organisations:

- Wiltshire Police
- Dorset & Wiltshire Fire and Rescue Service
- Community First – January 2023
- BSW Together (Integrated Care System) – January 2023
- NHS & Healthwatch
- Bradford on Avon Town Council
- Parish Councils
- Climate Friendly Bradford
- Wiltshire Music Centre
- Streets Ahead
- Health and Wellbeing
- Local Youth Network

11 **Community Area Grants** (*Pages 35 - 38*)

To determine the following 7 applications for Community Area Grants:

- a) Bradford on Avon Men's Shed, £788.17 towards Facilities Development
- b) Equinox Explorer Scout Unit, £4271.40 towards Equinox Explorer Paddle Sports
- c) Bradford on Avon Green Man Festival, £500 towards the Green Man Festival
- d) Wiltshire Wildlife Trust, £5,000 towards the Bradford on Avon Wellbeing in Nature Project
- e) Wiltshire Music Centre, £500 towards Seated Dance Workshops at Wiltshire Music Centre
- f) Arts Together, £2,500 towards Arts Together Projects for Isolated and Vulnerable Older People
- g) Mighty Girls CIC, £3,430 towards Mighty Girls Projects 2023

12 **Local Highway and Footpath Improvements Group (LHFIG)**  
(*Pages 39 - 74*)

To consider recommendations arising from the LHFIG meeting held on 14 November 2022. The notes of the last meeting held on 23 January 2023 will be circulated prior to the Area Board meeting.

13 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

14 **Future Meeting Dates and Close**

The next meeting of the Area Board is scheduled for 21 June 2023 at 7.00pm.

### Area Board Briefing Note – Post 16 Skills and Participation Offer

<b>Service:</b>	<b>Post 16 Skills and Participation – Employment and Skills</b>
<b>Date prepared:</b>	<b>12th January 2023</b>
<b>Further enquiries to:</b>	<b>Catherine Brooks – Employment and Skills Officer</b>
<b>Direct contact:</b>	<b><a href="mailto:Catherine.brooks@wiltshire.gov.uk">Catherine.brooks@wiltshire.gov.uk</a></b>

The Post 16 Skills and Participation team are celebrating National Apprenticeship Week (taking place from Monday 6<sup>th</sup> February – Sunday 12<sup>th</sup> February 2023.)

An Apprenticeship is an opportunity to learn on the job, whilst working you will also have the time to study for a qualification in a relevant field to your job role.

Anybody can become an apprentice at any age and current employees can become an apprentice, - this a great way to up skill existing staff. They range from a Level 2 – up to a Masters Degree! Many young people are choosing a Degree Apprenticeship over University.

Our Work Wiltshire website holds lots of information for anybody looking for an apprenticeship and also for employers. Visit – [workwiltshire.co.uk/home/apprenticeships](http://workwiltshire.co.uk/home/apprenticeships)

Also follow our Social Media pages for local opportunities.

Twitter - @WorkWiltshire

Instagram - @young\_workwiltshire – for young people

Any questions or more information? Please email Catherine Brooks, Employment and Skills Officer

[Catherine.brooks@wiltshire.gov.uk](mailto:Catherine.brooks@wiltshire.gov.uk)



## Cost of Living Update – February 2023

The following briefing note summaries sources of information and support, and actions that have been taken by the Council and partners.

For a summary of the resources and recent announcements, take a look at the Council's [dedicated Cost of Living page](#). This includes links to information for sources of national and local support.

The [interactive community directory](#) which helps people to search for warm spaces and community food providers in their area, also lists the easiest bus routes to help people find help more easily.

### Free sims and mobile data from Wiltshire libraries

Wiltshire Libraries are working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The [National Databank scheme](#) is supported by UK mobile networks including Vodafone, O2 and Three.

The free SIMs and mobile data are available from Chippenham, Devizes, Salisbury, Trowbridge and Warminster libraries.

To be able to access the National Databank you must be 18+ years old and from a low-income household. One or more of the following must also be true:

- You have no or poor access to the internet at home.
- You have no or poor access to the internet away from home.
- You can't afford your existing monthly contract or top-up.

If you meet the criteria, [contact](#) Chippenham, Devizes, Salisbury, Trowbridge or Warminster libraries to find out more and to book an appointment.

### Bus fare reductions over winter

Wiltshire bus users can now travel on most routes in the county for just £2 or less for a single fare until 31 March.

The fare price reduction has been funded by the Government and is aimed at getting more people to use buses across the country during the current cost of living challenges.

As part of the promotion, many single bus fares in Wiltshire have been capped at just £2 for both adults and concessions. If the single fare was originally less than £2, it will remain at the reduced price, and many day return tickets have also been reduced.

## **Vital help with energy bills for more homes – the Energy Bills Support Scheme (EBSS) Alternative Funding scheme**

The EBSS Alternative Funding is a one-off £400 non-repayable discount to eligible households who have not received the main EBSS payment automatically to help with their energy bills between 1 October 2022 and 31 March 2023, but are still facing increased energy costs. Individuals will need to apply for the EBSS Alternative Funding via a Gov.UK portal which has yet to go live.

The Department for Energy Security and Net Zero (DESNZ) expects eligible households to include those with a commercial landlord or intermediary, such as park home residents and some housing association tenants. The EBSS Alternative Funding is expected to reach a significant number of vulnerable people, including self-funding residents in care homes. DESNZ is expecting approximately 900,000 households in Great Britain (around 3%) to be eligible for EBSS Alternative Funding. No household will be eligible for both the EBSS payment and an EBSS Alternative Funding payment.

Details of the scheme have yet to be published by the Government, and the Government portal is not yet live, but we expect it to be so in the last week of February. We will publish information on the website as soon as we know more.

## **Support for Council House Tenants and Housing Associations**

The council's tenancy sustainment team has been supporting tenants through the ongoing cost-of-living crisis by assisting them to get access to more than £600,000 in new and backdated benefits, external grants and third-party debt cleared.

In addition, following funding received from the Government's Green Homes Grant, the Council has been improving the energy efficiency of 100 properties. This work has been received well by those who have benefited from it, particularly the fact that homes are being made more energy efficient amid the ongoing cost-of-living crisis. The council is currently focussing the project on those with the greatest potential increase in energy efficiency.

The Household Support Fund has also allocated funding to the Housing Service for outreach work to rough sleepers, and to support Council House tenants to combat hardship through the allocation of vouchers. This is building on the strong engagement work of this team, who under the people they work with well to provide the most effective support.

Through partnership working, and the sharing of information, we are highlighting to housing associations how their tenants can access support. We are confident that their tenants have been able to access services as, for example, Housing Association tenants made up 42% those being supported in the Wiltshire Installs project with 16% being Wiltshire Council tenants, Owner Occupier 28% and Privately rented 14% .



## Households to get new cost-of-living payments from spring 2023

The Department for Work and Pensions (DWP) announced on the 3<sup>rd</sup> of January, more detail on the payment schedule for the next round of cost-of-living support unveiled in the Chancellor's Autumn Statement on 17 November.

The £900 payment for over eight million eligible means-tested benefits claimants (including those on Universal Credit, Pension Credit, and tax credits) starts in spring. Payments will go directly to bank accounts in three payments over the course of the financial year. There will also be a separate £150 for over six million disabled people and £300 for over eight million pensioners on top of their winter fuel payment.

Payments will be made automatically if individuals are eligible and there will be no need to apply. Claimants who are eligible for any of the cost-of-living payments and receive tax credits, and no other means-tested benefits, will receive payment from HM Revenue and Customs shortly after DWP payments are issued.

Exact payment windows will be announced closer to the time but are spread across a longer period to ensure a consistent support offering throughout the year. They will be broadly as follows:

- **£301** – First Cost of Living Payment – **during Spring 2023**
- **£150** – Disability Cost of Living Payment – **during Summer 2023**
- **£300** – Second Cost of Living Payment – **during Autumn 2023**
- **£300** – Pensioner Cost of Living Payment – **during Winter 2023/4**
- **£299** – Third Cost of Living Payment – **during Spring 2024**

Those eligible will be paid automatically, and there will be no need to apply. For more information, please visit [GOV.UK](https://www.gov.uk).

## Winter Fuel Payment videos

The DWP has also created some short videos answering key questions about Winter Fuel Payments. The videos are now also available in British Sign Language version

We would encourage you to share these videos:

[Winter Fuel Payment - British Sign Language](#) and [Winter Fuel Payment Information](#)

Most of those eligible do not have to claim their Winter Fuel Payment, as it is awarded automatically.

People who have not been paid by 13 January 2023 are encouraged to check their bank account before contacting the Department's [Winter Fuel Payment Centre](#).

## Energy support for businesses

The **Energy Bill Relief Scheme** launched in under Liz Truss and Jacob Rees-Mogg was Business and Energy Secretary for an initial period of 6 months end at the end

of March. On January 9, Government announced plans to replace the scheme, from the start of April, with a new **Energy Bill Discount Scheme (EBDS)**.

While the old scheme capped energy prices in a blanket fashion, businesses can only benefit from the new scheme when prices are at or above £107 per MWH for gas and £302 per MWh for electricity.

At this point, bills will automatically be reduced. This reduction applies to businesses, charities and public sector bodies and is less generous than previous support provided.

Higher discounts are on offer for energy-intensive businesses such as steelmakers and manufacturers. The threshold at which the discount kicks in is also lower for these firms

The EBDS will run for 12 months from 1 April 2023 to 31 March 2024

### **Warm & Safe Support**

Wiltshire Council's friendly library staff are continuing to play their part too, by working with Warm and Safe Wiltshire and The Rural Communities Energy Support Network, to assist residents seeking basic energy advice and make referrals to experienced energy advisors in all but its smallest libraries. All libraries can signpost people to community partners and agencies that can support people through the rising cost of living. Libraries are also collection points for Warm Packs, which includes a hot water bottle and blanket, for anyone who would benefit from some free essentials. In all but the smallest libraries there are at least two energy champions who are trained to offer advice and support people to access help.

There are no criteria for anyone who might need to use the library as a warm space, staff and volunteers will be friendly and welcoming so that people feel as comfortable as possible. There are also opportunities to spend more time in the library to take part in board games, colouring, jigsaws and tea and chat where these are part of a local library programme.

The council is always looking for volunteers to support library services, so if anyone has time to spare and wants to join a friendly team this winter they should email [libraryenquiries@wiltshire.gov.uk](mailto:libraryenquiries@wiltshire.gov.uk) or visit [Libraries](#).

### **Rural Communities Energy Support Network**

The Rural Communities Energy Support Network, delivered as a partnership between the Council and the Centre for Sustainable Energy, is looking to recruit people from local communities would like to be able to offer people in their community more support around staying warm and keeping the bills down

Volunteers would gain access to training and resources so they can offer energy saving advice.

If this sounds like something you would be interested in, or you know someone else who might be, please go to [www.cse.org.uk/rcesn](http://www.cse.org.uk/rcesn) or email [warmandsafe@cse.org.uk](mailto:warmandsafe@cse.org.uk)

### Warm and Safe advice service

The service has continued to play a prominent role in Wiltshire's cost of living support to low-income households, by providing energy, debt, bill advice, small grants, insulation advice and referrals. Since the beginning of October, the service has received **1009 enquires**, made **144 heating and insulation referrals**, **87 Priority Service Register sign ups** and provided **£26,000 in food and fuel vouchers** and distributed **£30,328 of Surviving Winter Grant** to Wiltshire households.

### Boater Support

Public Health working alongside Economic Development secured UK Shared Prosperity Funding (UKSPF) to support the boater community, who find themselves disproportionately affected by the cost-of-living crisis. The funding has allowed Public Health to mobilise an outreach programme with Julian House to support our boating community with emergency fuel and food vouchers, within an extremely tight timescale to ensure the boaters secured the funding at a time of great need. The project was delivered throughout the 3-week cold period in December and helped **71 Boaters and 4 Roadside Travellers** with both fuel and food vouchers. Households were identified by Julian House based on eligibility criteria: low income, health condition, single parent and children with health condition.

### Wiltshire Installs project

The Wiltshire Installs project is delivered by Warm and Safe Wiltshire and has been particularly busy this winter. The scheme aims to provide new boiler/repairs, Fuel and food voucher support to households that can demonstrate that they comply with the strict eligibility criteria: low income, have a health condition, their energy needs are off the mains Gas network and have a prepayment meter. The scheme has supported **209 households** since the beginning of October 2022, through a mixture of prepayment meter and food vouchers, in addition **11 new boilers** have been fitted where households have had a no heating situation.

### Support for households that rely on life saving equipment.

Warm and Safe Wiltshire has worked in partnership with both Integrated Care Board and Adult commissioning to identify households that rely on life saving equipment, who are disproportionately affected by the high energy prices. Through November families have been offered support through the provision of food and prepayment meter vouchers, to date **13 families** have been supported.

## Community Case Worker

This winter we have increased the ability to support Council, Primary Care, NHS and Voluntary and Charitable organisations with outreach work through the Community Case Worker project (Warm and Safe), which has allowed us to deliver 24 events, outlining the Warm and Safe service and the referral routes available to organisations to allow households ease of access into the service. In addition, this role has allowed us to provide 1 to 1 support and advocacy to people in crisis.

## Wiltshire's Wellbeing Hub is available to help advise people through the cost-of-living crisis

As well as specific and general telephone contacts, the Council is making their Wellbeing Hub phone line available for people who may be worried about the cost-of-living crisis and needing some information and advice.

The hub was originally set-up at the start of the pandemic to provide information and advice. Anyone can access the hub and it can provide confidential advice, information, and signposting from the council's friendly team in relation to the current high cost of living.

People can call the hub Monday to Thursday 9am to 5pm and Friday from 9am to 4pm on 0300 003 4576 or email [wellbeinghub@wiltshire.gov.uk](mailto:wellbeinghub@wiltshire.gov.uk). The opening hours will continue to be regularly reviewed depending on what the demand is for the service.

## Promoting Fundraising Campaigns

As part of our work with our Voluntary, Community and Social Enterprise partners, Wiltshire Council is helping to promote the Wiltshire Community Foundation's [Cost of Living Appeal](#) through our networks.

Building on the work of previous appeals where people who can afford to are encouraged to donate any surplus winter fuel allowances, the wider community is being asked to help generate vital funds to help grassroots voluntary groups and charities in Swindon and Wiltshire who are supporting families and individuals in the face of escalating rent, food, and energy prices.

The money raised through this joint appeal will fund a new grants programme to support projects which are keeping people fed and warm and provide additional practical support and advice to help people cope throughout this period of great hardship.

You can donate to the appeal [here](#) or call the donation line on 01380 738989 from 9am to 5pm, Monday to Friday.

## The King's Coronation – Community Celebrations Briefing Note

**Service:** Enforcement, Highways and Transport.

**Further Enquiries:** Kevin Oliver

**Date Prepared:** 7 November 2022

**Direct Line:** 01380 826335

### The King's Coronation – Community Celebrations

#### 1. Purpose

- 1.1 To ensure that Wiltshire Council has a robust and straightforward system in place to ensure that communities wishing to celebrate the King's Coronation are signposted to the council's web page where they will find the appropriate tools, support and guidance to apply to hold a community party.

#### 2. Background

- 2.1 Although King Charles officially became Sovereign on Thursday 8 September 2022 when his mother, Queen Elizabeth II, passed away at Balmoral, Scotland, there will be a ceremonial Coronation to follow. The Coronation is a religious service that requires the King to take an oath before his country.
- 2.2 King Charles III Coronation will take place on Saturday 6 May 2023 at Westminster Abbey. The service has been carried out here for more than 900 years, and the King will be the 40<sup>th</sup> Monarch to be crowned in the Abbey.
- 2.3 The Prime Minister has decided to proclaim an additional bank holiday to mark the Coronation of His Majesty King Charles III next year. The Bank Holiday will fall on Monday 8 May 2023, following the Coronation on Saturday 6 May. This will be an opportunity for families and communities across the country to come together to celebrate.

2.4 Similar events have taken place in the county on many occasions with communities holding community parties, barbeques, and tea parties. Wiltshire Council have specified previous guidance and relevant officers will follow the same process as used for past celebrations.

### **3. Procedure and Management of Applications**

3.1 The application process will be a combined departmental effort, as with previous events of this nature.

3.2 The council's Traffic Orders and Highways teams will need time to ensure that all road closure notices and provisions are in place to allow for a safe and enjoyable event for all guests, while maintaining and facilitating access for emergency services at all times.

3.3 The council is committed to managing this process utilising a cross departmental approach. Such departments will include the Strategic Engagement and Partnerships Managers, Traffic Orders, Communications, Highways, Streetscene, Wiltshire Police and Waste.

### **4. Production of Applications and Guidance.**

4.1 The departments listed above have met and will continue to meet to discuss and agree responsibilities which will include the production of all relevant application and guidance documents. These will be approved by all relevant internal departments and will be signed off by the Communications Team.

### **5. Conclusion**

5.1 Relevant council departments are aware of the importance that community parties are to the residents of Wiltshire to celebrate the King's Coronation.

5.2 Planning in preparation for these activities is underway and the Licensing Committee can be assured of the successful delivery for the 2023 celebrations.

5.3 The Licensing Committee will be updated by the relevant departments as and when necessary.

**Briefing Note produced by Kevin Oliver (Land Use / Events Authorising Officer)**

Email: [kevin.oliver@wiltshire.gov.uk](mailto:kevin.oliver@wiltshire.gov.uk)

## Area Board Briefing Note – FACT Family Help

<b>Service:</b>	<b>Families and Children's Transformation (FACT) Partnership</b>
<b>Date prepared:</b>	<b>November 2022</b>
<b>Further enquiries to:</b>	<b>Simon Thomas</b> <b>FACT Programme Lead</b>
<b>Direct contact:</b>	<b>FACT@wiltshire.gov.uk</b>

### Wiltshire Families and Children's Transformation (FACT) Partnership Family Help Project Background Briefing November 2022

Wiltshire's multi-agency FACT partnership has identified how we work together as a system to provide early intervention and prevention (Family Help) as a priority transformation activity for the next two years.

These new Family Help arrangements will ensure that children, young people and families are able to access the right help at the right time through a co-ordinated approach to prevention and early intervention through:

- a co-ordinated approach at a whole population/universal level to prevent needs from arising and to build resilience across all residents
- a robust multi-agency approach to spotting any additional needs at the earliest point and providing effective joined-up support that prevents the needs from escalating further

There are certain elements that partners have agreed to develop and roll out across the whole of Wiltshire from the New Year whilst other elements are planned to be tested in a locality pilot approach in the Warminster and Westbury area.

Across Wiltshire, the project will deliver:

- A clear unifying brand for Family Help
- Online database of services, community resources & activities
- Co-ordinated whole system workforce development offer
- Consistency of core approaches across the Early Help workforce

The Warminster & Westbury pilot will also develop & test the benefits of:

- Wrapping a dedicated group of identified Early Help services & community groups around a cluster of schools/settings; embedding them in the communities they serve
- Establishing a local contact point for Early Help requests for support & case discussion whereby the responses make best use of local resources including the voluntary & community sector
- More flexible working practice with core workers delivering intervention in the place, way & time that achieves best impact eg home, school, online, group, breakfast time, evening
- A locally led inclusive & welcoming local community of practice for Early Help – responding to local needs, identifying & sharing learning & good practice, engaging in reflective dialogue related to the pilot activity, promoting & delivering agreed culture & practice change activity

- Securing strong transition with a focus on pupils that need it most & joining up where siblings span multiple schools
- Specialist input on key themes including mental health, ASD, parental conflict & challenging behaviour – delivered locally & taking account of the local context
- Local consultation mechanisms to ensure that we understand the needs & lived experience of children, young people & families in Warminster & Westbury

We are at the stage of engaging with the key local stakeholders in the pilot area to further develop our thinking and ensure that the next stage of activity is informed by their views, experience and context.

As such, we will be setting up a range of briefings and consultation meetings to give all services and groups in Warminster and Westbury the chance to hear more about the background thinking and to start to input to the plan for the pilot activity. There will be subsequent meetings that will involve wider stakeholders as we build an inclusive partnership to create and deliver the local model – we want to understand and make the most of the good practice and assets already in place locally as well as creating and testing new arrangements that will subsequently inform the pan-Wiltshire model. To enable the project to achieve its full potential we will be looking to engage with the widest possible network of organisations as well as setting up specific mechanisms to ensure that the voice of children, young people and families is at the heart of the project.

Please email [FACT@wiltshire.gov.uk](mailto:FACT@wiltshire.gov.uk) for further information or to get involved.



# MINUTES

**Meeting:** Bradford-on-Avon Area Board  
**Place:** St Laurence School, Ashley Road, Bradford on Avon, BA15 1DZ  
**Date:** 2 November 2022  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding, (Tel): 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Sarah Gibson (Chairman), Cllr Johnny Kidney, Cllr Trevor Carbin and  
Cllr Tim Trimble

### **Wiltshire Council Officers**

Liam Cripps - Strategic Engagement and Partnerships Manager  
Kevin Fielding – Democratic Services Officer  
Helen Jones – Director, Procurement & Commissioning

**Total in attendance: 17**

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<b><u>Minute No..</u></b>	<b><u>Summary of Issues Discussed and Decision</u></b>
57	<p data-bbox="336 376 1137 414"><u>Chairman's Welcome, Introduction and Announcements</u></p> <p data-bbox="336 443 1487 517">The Chairman welcomed everybody to St Laurence School for the Area Board meeting.</p> <p data-bbox="336 555 1487 629">The following Chairman's Announcements contained in the agenda pack were noted:</p> <p data-bbox="336 667 571 705">Building Bridges</p> <p data-bbox="336 743 719 781">Temporary Events Notices</p> <p data-bbox="336 819 547 857">VCSE Alliance</p> <p data-bbox="336 893 1098 931">Wiltshire Council Grants for Electric Vehicle Chargers</p> <p data-bbox="336 969 791 1008">Climate Strategy Delivery Plans</p> <p data-bbox="336 1046 655 1084">Points made included:</p> <p data-bbox="336 1115 1487 1218">That Bradford on Avon Town Council had sponsored a domestic heating Initiative - Energy heating survey had been carried out. A further event during January 2023 was planned.</p> <p data-bbox="336 1256 1487 1359">Winsley Parish Council outlined a green initiative where parks and recreational spaces were being used to site large scale heat pumps to heat local buildings and homes.</p> <p data-bbox="336 1397 1487 1500">That micro grids were a way of supplying energy through solar and wind power sources, which then could help to support the national grid and supply energy to local communities. That Winsley had the potential to start its own micro grid.</p> <p data-bbox="336 1538 1487 1727">Cllr Tim Trimble advised that a bus survey was planned for Bradford on Avon, which would highlight the potential for an electric bus service around the Bradford on Avon community area. That discussions with Wiltshire Council were ongoing, and that some local bus operators had expressed an interest in the electric scheme.</p> <p data-bbox="336 1765 1487 1868">That Bradford on Avon were piloting a community composting scheme for residents that did not have access to a compost facilities - (residents living in flats etc).</p> <p data-bbox="336 1906 743 1944">Cost of Living/Warm Spaces</p> <p data-bbox="336 1982 1487 2020">That an interactive map of Wiltshire Warm spaces was going live during early</p>

	<p>November.</p> <p>Jenny Parker – Bradford on Avon Town Council advised:</p> <p>That the Bradford on Avon warm spaces were to be registered on the Wiltshire Council interactive map.</p> <p>That there had been a great response from local churches to get involved.</p> <p>The BoA Hub was looking to supply hot meals once a week to help where needed, and that the Avon Stickers had offered the United Reform church hall as a warm space during their meetings.</p> <p>That the Coop &amp; Sainsbury stores were involved in providing provisions.</p> <p>That Bradford on Avon Town Council were planning to hold a series of Sunday Afternoon young family cinema events with coffee and cake.</p> <p>That the Bradford on Avon Library was open as a warm space.</p> <p>The Chairman thanked everybody for their involvement in all the schemes and initiatives.</p>
58	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Jes Wire – Climate Friendly Bradford.</p>
59	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 7 September 2022 were signed as the correct record</b></li> </ul>
60	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
61	<p><u>Partner Updates</u></p> <p>Wiltshire Police – Inspector Andy Lemon outlined the written report.</p> <p>Points made included:</p> <p>That Kier Pritchard - Chief Constable, Wiltshire Police was to retire June 2023</p>

	<p>after 30 years of service in the police force.</p> <p>Peel Inspection – ongoing work continued to address areas of concern within the report.</p> <p>Selecta DNA – That the force was working in conjunction with a company called Select DNA, a police approved company that made an advanced forensic marking product to help you protect valuables. Use of the product had been shown to help reduce burglary by up to 83% in areas where it was used.</p> <p>That the Home had directed that every victim of domestic Burglary should be subjected to attendance by a Police Officer and consideration to the tasking of Crime Scene Investigation.</p> <p>Community Speed watch - The Community Policing Team had continued to support the Community Speedwatch schemes where possible, in recent Months, checks had been completed in the Bradford on Avon community area:</p> <ul style="list-style-type: none"> <li>• September 22 - 9 Vehicles Identified. 2.3% checked were speeding.</li> <li>• August 22 – 1 Vehicles Identified. 0.5% checked were speeding</li> <li>• July 22 – 4 vehicles Identified, 1.8% checked were speeding.</li> </ul> <p>The Chairman thanked Inspector Lemon.</p> <p>NHS &amp; Healthwatch – written updates contained in the agenda pack were noted.</p> <p>Bradford on Avon Town Council – written update contained in the agenda pack was noted.</p> <p>Climate Friendly Bradford – written update contained in the agenda pack was noted.</p>
62	<p><u>Shared Lives</u></p> <p>Mercedes Apps - Team Leader, Shared Lives Service, Wiltshire Council outlined her presentation.</p> <p>Points made included:</p> <p>That the Shared Lives Service helped people to live as part of a family, within the carers home, where they received the support or care that they needed.</p> <p>The service placed adults who had mental health needs or learning disabilities, physical impairments, or were elderly, or those who, for a variety of reasons,</p>

	<p>could not manage to live without support.</p> <p>The service had existed in Wiltshire for over 40 years, where care and support for up to three people was provided in the home of the Shared Lives carer.</p> <p>Becoming a Shared Lives carer</p> <p>As a Shared Lives carer, you would welcome an adult with care or support needs into your home on a short term or long-term basis. You would support them to develop their skills, independence, and social inclusion.</p> <p>Carers could be families, couples or individuals, the service welcomed people with a wide range of skill sets and life experiences.</p> <p>No qualifications were needed, and carers could combine this role with other work commitments. However, a willingness to share your life with others, and provide care and support with enthusiasm, motivation and commitment was important.</p> <p>As a Shared Lives carer, following an approval process, you would receive a weekly fee (£371- £571 per week) and work as a self-employed professional.</p> <p>The Chairman thanked Mercedes Apps for her presentation.</p>
63	<p><u>Co-Cars Update</u></p> <p>Cllr Tim Trimble advised that both Wiltshire Council and Bradford on Avon Town Council were working with Co-Cars of Exeter to survey the potential for a shared use Ecar and Ebike scheme in the town and surrounding villages.</p> <p>That this scheme would help improve local air quality and reduce our carbon footprint. It was also a very cost effective option for those who cannot afford to run a car or simply don't want the hassle of owning a rarely needed car.</p> <p>Ebikes could replace many short car journeys and make hills a breeze. Local residents were encouraged to take the survey so that an accurate assessment of the viability of these schemes, and where the vehicles could be sited could be assessed.</p> <p>That so far there had been around 176 responses to the Co-Cars survey.</p> <p>The closing date for responses was Sunday 11 December</p> <p>The Chairman thanked Cllr Trimble for his update.</p>
64	<p><u>Community Grants and Funding Requests</u></p>

	<p><b>Saxon Group Riding for the Disabled Association awarded £513.60 for Saxon Group RDA Mounting Block and Ramp.</b></p>
65	<p><u>Area Board Priorities</u></p> <p>The Chairman outlined the Area board priority themes for Bradford on Avon which were:</p> <ul style="list-style-type: none"> <li>• Youth engagement, employment and positive activity opportunities</li> <li>• Addressing climate change</li> <li>• Reducing isolation and loneliness</li> <li>• Supporting the local economy</li> <li>• Improving transport and access</li> </ul> <p>Points made included:</p> <p>Addressing climate change – That the Area Board was doing reasonably well with several ongoing initiatives.</p> <p>The importance of the Area Board being able to grant small amounts of money to local groups and organisations – example funds for subs for children’s clubs etc.</p> <p>That the Area Board hadn’t spent a great deal of money from its youth funding pot.</p> <p>That Area Board members needed to promote what the Area Board had to offer re it’s grant funding capabilities with local groups and organisations.</p> <p>The importance of using the Area Board’s funds where they were really needed.</p> <p>That great work was happening throughout the Bradford on Avon community area.</p>
66	<p><u>Working Group Updates</u></p> <p>Local Highways and Footways Improvement Group – Cllr Tim Trimble advised that the group would next meet on Monday 14 November.</p> <p>Health and Wellbeing – Cllr Johnny Kidney advised that he would be meeting with Liam Cripps – Strategic and Partnership Manager to discuss the way forward for the group.</p> <p>Local Youth Network – Cllr Sarah Gibson advised that she would be meeting on</p>

	Tuesday 8 November with other Area Board Youth representatives.
67	<u>Future Meeting Dates</u> <ul style="list-style-type: none"><li>• 22 February 2023 - St Margaret's Hall.</li></ul>
68	<u>Close</u>





WILTSHIRE POLICE



Page 21

# Community Report

Bradford-on-Avon Community Policing Team

January 2023



Agenda Item 10

# Your CPT – Bradford on Avon

**Inspector:** Andy Lemon

**Neighbourhood Sergeant:**

James Twyford

**Neighbourhood Officers:**

PC Rachel Jackson

**PCSOs:**

Laura Wallace

Maria Badder

# This Month's Focus

## Neighbourhood Policing Week of Action

This week marks what the College of Policing brand as the “Neighbourhood Policing Week of Action”.

It probably goes without saying that Neighbourhood Policing is a “365 days a year” kind of affair, but the aim of this week is to publicise and highlight the work that our team is doing across the County to keep people safe.

So much of our demand is hidden from wider public view. Many will see our overt Community Engagement within our Schools, Local Events and the traditional proactive work like Drugs Warrants. What goes unseen though, is the work we do with our Partner Agencies. We work closely with both the Town and Wiltshire Councils; Dog Wardens; Housing Associations; Pubwatch Schemes and many more Organisations, to achieve the common goal of making sure your area remains a nice place to live.

Working together and sharing information effectively, allows us to achieve collective ambitions and utilise tools and powers that may not be afforded to one Agency alone.

Search the hashtag *#NeighbourhoodPolicingWeek* for more information.

# Crime Exceptions

*Crime Exceptions are described as a volume of offences outside of the normal range expected, based on the last two years' worth of data.*

## Bradford on Avon Town

No exceptions recorded for this area this month.

## Bradford on Avon Rural

*Lower Wraxall, South Wraxall, Monkton Farleigh, Winsley, Staverton, Wingfield, Westwood, Holt and Limpley Stoke*

Public Order Offences – 5 offences is enough to trigger an exceptional High in Bradford on Avon, such is the low crime rate. There are no connections between the offences. Two are neighbour disputes and one is a Road Rage incident.

Two incidents have been Charged; two are still under investigation and one has been filed 'No Further Action'.

# Local Priorities & Updates

Priority	Update
Burglaries	<p>We've retained this Priority for another Month, due to its fairly significant impact.</p> <p>There was only one Burglary in the Bradford on Avon area this month, but there is a series ongoing in adjacent Melksham, so we are continuing to focus on this.</p> <p>SelectaDNA Kits are being delivered and Target Hardening advice is being offered to try and minimise the impact of offending and boost our chances of catching offenders if locations are targeted again.</p>
Confidential	The other Priority is confidential at this time for tactical reasons.

# Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- For information on what crimes and incidents have been reported in the Trowbridge Community Policing Team area visit <https://www.police.uk/your-area/wiltshire-police/>

# Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** –

[www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)

## Follow your CPT on social media

- [Trowbridge Police Facebook](#)
- [Trowbridge Police Twitter](#)
- [Melksham Police Facebook](#)
- [Bradford on Avon Facebook](#)

Find out more information on your CPT area at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and here [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)



The screenshot shows the Wiltshire Police website. At the top left is the Wiltshire Police logo. To its right is a search bar with the text "How can we help you?". Below the search bar is a navigation menu with five items: "Report", "Tell us about", "Apply or register", "Request", and "Feedback". Below the menu is a breadcrumb trail: "Home &gt; About us &gt; CPTs". The main heading is "Trowbridge CPT". Below this is a text block: "CPT Trowbridge covers the areas of Trowbridge, Melksham, Bradford-on-Avon and surrounding areas". This is followed by two paragraphs of text providing contact information and reporting instructions. The final line says: "You see a map of crimes in the Trowbridge area by visiting www.police.uk".





### Prince of Wales Award – Opportunity for Groups and Organisations

Action with Communities in Rural England (ACRE) has recently been in contact with a regional opportunity which may be of interest to organisations and community groups in Wiltshire. Applications for the prestigious **Prince of Wales Award** administered by the Royal Bath & West Society are now open for nominations of eligible groups.

The Prince of Wales Award has been running for several years and is intended for projects that are run by the people, for the people with the option for large and diverse parts of the community to become involved.

Applications should be received by the **closing date of Friday 24<sup>th</sup> March 2023**. All nominations are reviewed by a panel of judges and those chosen will then receive a short visit by the judges on 17<sup>th</sup> April 2023 before those shortlisted are invited to the first day of the Royal Bath & West Show. The winning project will be announced at the opening ceremony of the Show on 1<sup>st</sup> June 2023. The winner will be presented with a certificate and keep sake as well as a prize cheque of £1,000 and will then be free to enjoy the Show for the rest of the day.

#### To be eligible, organisations or groups must be:

1. Located in Bristol, BANES, Somerset, Dorset, Wiltshire or Gloucestershire
2. An organisation run by the community for the community
3. Improving the lives of the whole or specific part of the local community
4. Sustainable

**The full criteria and a link to the application form can be found on the website:**

[www.bathandwestsociety.com/grants-scholarships-conferences-awards/the-prince-of-wales-award](http://www.bathandwestsociety.com/grants-scholarships-conferences-awards/the-prince-of-wales-award)

### Community First Bulk Oil Buying Scheme

The Community First Bulk Oil Buying Scheme is managed by Oil Fuel Poverty Solutions (OFPS) and aims to reduce the cost of domestic heating oil. By bringing communities in Wiltshire together and making the most of joint buying power, savings can be passed to households, business and organisations. Every time a tanker makes a delivery, it uses a lot of diesel – a full tanker can get as little as eight miles per gallon! If deliveries are organised so that one tanker delivers to several customers in a village, instead of making lots of individual deliveries, the fuel consumption is reduced and so is traffic in the village. To take advantage of the scheme you pay an annual membership fee to Community First, which covers as many oil orders through Oil Fuel Poverty Solutions as you need during the course of the year.

#### Membership fees:

£24 per year (domestic) | £36 per year (community building) | £120 per year (business)

For more information about the Community First Oil Buying Scheme, please visit:

[www.communityfirst.org.uk/oil](http://www.communityfirst.org.uk/oil)

#### Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

12<sup>th</sup> January 2023



## Update for Wiltshire Area Boards

January 2023

### Adult social care discharge funding

Throughout December and early January, the system has seen a significant increase in demand. During this time the Wiltshire system has managed to maintain flow, the additional national funding through Adult Social Care (BCF) has been allocated to various schemes targeted at reducing hospital delays (physical and mental health).

Our planning has included all partners, including third sector organisations (who are supporting by offering meals etc) so people can go home. The first national reporting date is January 6, 2023.

Schemes include:

- Dorothy House end of life care beds x 2 opening on 23 January
- Incentives for domiciliary care providers in areas which securing provision is challenging
- Staff incentives for extra hours
- Expedited placement process live as of 4 January
- Recruitment plans for additional staffing and working with agencies to secure resources where possible
- Additional in-reach resources for Social Care and Wiltshire Health and Care
- Additional mental health support
- Discharge grant across BSW

### Pressures on services

During the past few weeks and especially over the Christmas period, health and care services in BaNES, Swindon and Wiltshire have been under unprecedented pressure.

Health and care partners from across the BSW ICB have continued to demonstrate strong collaborative working. Winter plans have enhanced the preparedness of the system as well as supporting service change to find new solutions.

A number of initiatives are underway across BSW to help support pressures including increasing capacity through the provision of extra beds at St Martins Hospital in Bath and South Newton Hospital in Salisbury, the provision of a virtual ward initiative providing a safe and efficient alternative to going into hospital for people who are unwell.

Members of the public have been asked to support services by only visiting Accident and Emergency departments or calling 999 in the case of a life-threatening emergency, being available to support relatives being discharged from hospitals, and practicing good self-care such as collecting prescriptions in advance and using services such as 111 online and local pharmacies.

### **Covid-19 and flu vaccinations**

Our winter vaccination programme for Covid and Flu has continued over the past few weeks and has been supported by ongoing communications activity to encourage those who have not yet come forwards for either Covid or Flu vaccinations to do so as soon as possible.

As of January 12, 2,673,260 covid vaccinations have been delivered across BaNES, Swindon and Wiltshire.

Access to Covid-19 vaccines continues to be available across the region, with teams setting up base in a wide range of community venues and ready to return to full capacity, should further vaccinations be required.

Those not yet vaccinated against Covid-19, as well as any person due a booster jab, can still find their nearest vaccination venue by visiting [www.nhs.uk](http://www.nhs.uk) or by calling 119.

Some sites continue to accept people who have not pre-booked an appointment, with details of venues offering a walk-in service available to find via the NHS Grab a Jab portal.

Flu vaccines are free for many people, including the over-50s, and can be arranged through GP practices and community pharmacies.

### **Industrial action**

BSW Integrated Care Board continues to work hard to keep local people safe during planned strikes, while delivering the best care possible.

System partners are working together to ensure operational oversight and sharing of intelligence. BSW-wide co-ordination has been established both through a Strategic Co-ordination Group and Tactical Co-ordination Group.

No-one should put off seeking urgent or emergency care during the strikes and people with serious, life-threatening conditions will continue to be seen at our Emergency Departments.

On days when there is strike action, people should only call 999 if it is a medical or mental health emergency. Ambulances will still respond in these situations, but this may only be where there is an immediate risk to life.

## People avoiding appointments and prescriptions due to rising costs

The number of people avoiding an NHS appointment because they can't afford travel almost doubled between October and December as the cost of living crisis is forcing many to change how they use health and care services.

**New Healthwatch England data** suggests people are increasingly avoiding prescriptions and travelling to NHS appointments due to spiralling costs.

Healthwatch England conducted a tracker poll with 2,000 adults in England between October and December 2022 to assess the impact of the cost of living on their health and wellbeing and whether it has affected how they use health and social care services.

The poll found that more people avoided getting prescription medicines, and booking NHS appointments, including dental treatment, due to the fear of extra costs, in December than in October.

- The number of people who avoided an NHS appointment due to the cost of travel almost doubled to more than one in 10 (11%, in December, up from 6% in October).
- Over one in 10 (11%) have avoided booking an NHS appointment because they couldn't afford the associated costs, such as accessing the internet or the cost of a phone call; up from 7% in October.
- 15% of respondents avoided going to a dentist because of the cost of checks-ups or treatment, up from 12% in October.
- One in 10 (10%) people have also avoided taking up one or more NHS prescriptions because of the cost, up from 6% in October.



- And one in 10 (10%) avoided buying over the counter medication they normally rely on, up from 7% in October.

More than a third of the respondents (39%) said the changes they have made to keep up with the rising cost of living have negatively affected their mental health, while 35% said their physical health had got worse in the last two months.

The findings also suggest women are more affected by spiralling costs compared to men and have taken more action to cut back on:

- Heating, which 42% of women have not turned on when they usually would, compared to 33% of men.
- Food, which 27% of women say they have bought less of, because of the increased cost, compared to 20% of men.
- Energy costs in general, with 33% of women saying they have turned off or avoided using essential appliances to save energy costs, compared to 25% of men.

**[Read more about Healthwatch England's findings](#)**, and their recommendations for what the government and services can do, on our website.

You'll also find information on our website on **[where to get cost of living support in Wiltshire](#)**.



**Report To** Bradford On Avon Area Board  
**Date of Meeting** Wednesday, 22 February 2023  
**Title of Report** Bradford On Avon Area Grant Report

### Purpose of the Report

- To provide detail of the grant applications made to the Bradford On Avon Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

### Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
<b>Opening Balance For</b> 2022/23	£ 14,160.00	£ 11,528.00	£ 7,700.00
<b>Awarded To Date</b>	£ 8,163.09	£ 0.00	£ 0.00
<b>Current Balance</b>	£ 5,996.91	£ 11,528.00	£ 7,700.00
<b>Balance if all grants are agreed based on recommendations</b>	£ 437.34	£ 7,798.00	£ 0.00

### Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG977</a>	Community Area Grant	Bradford on Avon Mens Shed	Bradford on Avon Mens Shed Facilities Development	£1576.34	£788.17
<p><b>Project Summary:</b>                      The BoA Men’s Shed serves our community and was established in August 2019 and we are proud of our progress and seek your on-going support to improve the facilities available and extend our membership and range of activities. Our immediate need is for finance for: • Additional serviceable equipment £889.30 • Materials only, to replace 12 roof lights on the large shed. £687.04 The skilled labour involved in installation and maintenance will be provided by our volunteers, as previously, when when we recieved a grant to repair the small workshop. We have also used member's labour and donations to install the a façade, electrics, doors and to provide benches and equipment etc.</p>					
<a href="#">ABG1000</a>	Community Area Grant	Equinox Explorer Scout Unit	Equinox ESU Paddle Sports	£22826.40	£4271.40
<p><b>Project Summary:</b>                      Within the West Wilts district we have the resource of the River Avon. We hope to utilise mainly the stretch of river between Melksham and Bradford on Avon and provide Stand-up paddle boarding to 13-18 year olds.</p>					
<a href="#">ABG1022</a>	Community Area Grant	The Bradford on Avon Green Man Festival	BoA Green Man Festival	£811.00	£500.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p><b>Project Summary:</b>  The annual BoA GMF is a family friendly community event of traditional dance, music, song and folklore throughout the town. We attempt to include all sections of the local community including residents of all ages, community groups, shops, hospitality outlets and businesses. 2023 will be our sixth year although Covid and other factors mean it is only our fourth full festival. We are expecting at least 35 dance groups (about 350 dancers and 100 musicians) making us one of the UK's largest such events</p>					
<a href="#">ABG970</a>	Older and Vulnerable Adults Funding	Wiltshire Wildlife Trust	Bradford on Avon Wellbeing in Nature Project	£10011.00	£5000.00
<p><b>Project Summary:</b>  WWT will provide an evidence-based Nature Based Therapy (NBT) programme delivered and evaluated by trained and experienced practitioners. The sessions will involve meaningful outdoor occupation in a supportive environment. Skills in practical conservation and wildlife identification as well as ways of managing mental health and loneliness through nature connectedness, reflection and mindfulness will be taught. Group discussions and individual support as well as the proven effects of 'nature as therapist' are all essential aspects of the course.</p>					
<a href="#">ABG1014</a>	Older and Vulnerable Adults Funding	Wiltshire Music Centre	Seated Dance Workshops at Wiltshire Music Centre	£700.00	£500.00
<p><b>Project Summary:</b>  A series of six seated dance workshops for adults with limited mobility. Led by trained and experienced dance practitioner, Annette Wilsher, participants will be led through a series of fun, friendly and social dance movements that will encourage well being and increased physical health for those unable to walk or stand confidently for long periods of time. For a maximum of eight people, the course will be able to respond directly to each participants capabilities and confidence, and provide new ways to exercise and express themselves in a comfortable and friendly environment. After each 45 minute session, tea, coffee and cake will be served in our foyer by volunteers to encourage social interaction and friendship building.</p>					
<a href="#">ABG1020</a>	Older and Vulnerable Adults Funding	Arts Together	Arts Together Projects for Isolated and Vulnerable Older People	£6570.00	£2500.00
<p><b>Project Summary:</b>  Arts Together is a Wiltshire charity that runs a support group for isolated and vulnerable older people in the Pewsey area, offering meaningful creative activities that build trust, confidence and friendship and support them within their community. From April 2023 to March 2024 we will run 6 such art projects in Bradford on Avon, led by local artists and supported by local volunteers and a professional carer. Each project takes place over a 5-week block at a weekly art group held in the community lounge at Adhelm Court sheltered housing in Bradford on Avon. Assisted transport is arranged for the group members, the majority of whom would be unable to attend otherwise. We also provide refreshments, a hot lunch and a warm accessible place to be at each weekly project session, increasingly important for frail older people during this cost-of-living crisis. Our art tutors are professional artists fully insured and with DBS checks and our volunteers and support team (also DBS checked) are trained in supporting members who might have barriers to taking part either through poor health, disability or mental health issues. This year our costs have increased enormously. The transport costs alone are set to more than double from our budgeted amount due to increased need from members and increased running costs from our service provider. The food and materials costs have also greatly increased. We are constantly fundraising and request £2500 from Bradford on Avon Area Board towards the cost of running 3 of these engaging, confidence building and life enhancing projects for some of the most vulnerable members of our community.</p>					
<a href="#">ABG910</a>	Youth Grant	Mighty Girls CIC	Mighty Girls Projects 2023	£11705.00	£3430.00
<p><b>Project Summary:</b>  We want to use the Grant to help fund x 5 projects we would like to run this year, including our Thursday Club, Body Positive Workshops, Self Defence Workshops, 3 day Summer Camp and a Musical Gathering Event for local youth.</p>					



## **1. Background**

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- ♦ Community Area Grants (capital)
- ♦ Young People (revenue)
- ♦ Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## **2. Main Considerations**

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## **3. Environmental & Community Implications**

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## **4. Financial Implications**

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## **5. Legal Implications**

There are no specific legal implications related to this report.

## **6. Human Resources Implications**

There are no specific human resources implications related to this report.

## **7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

## **8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

## Report Author

Liam Cripps, Community Engagement Manager, [Liam.Cripps@wiltshire.gov.uk](mailto:Liam.Cripps@wiltshire.gov.uk)

BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

	Item	Update	Actions and recommendations	Who
	<b>Date of meeting: 14<sup>th</sup> November 2022 Virtual meeting</b>			
<b>1.</b>	<b>Attendees and apologies</b>			
	Circulation:	<p>Tim Trimble (Chair)  Sarah Gibson – Wiltshire Councillor  Johnny Kidney – Wiltshire Councillor  Trevor Carbin – Wiltshire Councillor  Andy Cadwallader, Kirsty Rose – Highways  Liam Cripps – Strategic Engagement Manager</p> <p>Atworth Parish Clerk  Bradford on Avon Town Clerk  Holt Parish Clerk  Limpley Stoke Parish Clerk  Monkton Farleigh Parish Clerk  South Wraxall Parish Clerk  Staverton Parish Clerk  Westwood Parish Clerk  Winsley Parish Council  Anthony Smith – Wingfield PC  George Mumford – Westwood PC  Liz Watts – Monkton Farleigh PC  Pauline Adams – Monkton Farleigh PC  Jeremy Wire – Streets Ahead  Ian Barnes – Limpley Stoke PC  John Barnes – Winsley PC  Bella Walker – South Wraxall PC  Andrew Nicolson – Cycling UK</p>		

## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

2.	<b>Notes of last meeting</b>		
		Previously circulated	
3.	<b>Financial Position</b>		
		<p>Current amount available including contributions £43,374            Current spend &amp; commitments £29,380            Current remaining budget £13,994</p> <p><u>Allocations made at meeting:</u></p> <p>£7000 (£3500 LHFIG / £3500 Westwood PC) – Westwood substantive bid            £9800 (£4900 LHFIG / £4900 Atworth PC) – Bradford Road, Atworth            £2500 (£1250 LHFIG / £1250 BoA TC tbc) – Ashley Road area 20mph Assessment            £300 (£150 LHFIG / £150 MFPC) – Monkton Farleigh – SLOW marking            £450 (£225 LHFIG / £225 BoA TC tbc) – B3109 SLOW marking            £750 (£375 LHFIG / £375 Wingfield PC tbc) – B3109 Bend Warning Signs            £400 (£200 LHFIG / £200 Holt PC tbc) – Holt Primary School direction signs            £450 (£225 LHFIG / £225 BoA TC tbc) –Norden/Kingston Rd – Rd Markings.</p> <p><b>Remaining budget: £3,169</b></p>	

## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	<p>South Wraxall PC Bella Walker</p>	<p>Visibility has been checked at the B3109/UC junction. . For 50 mph roads the desired minimum distance is 160m but an absolute minimum of 120m is acceptable.</p> <p>Looking to the North (towards Corsham) 120m was achievable.</p> <p>Looking to the South (towards Bradford Leigh) a distance of 45m only could be achieved due to a bend in the road, a rising bank on the verge and a mature hedgerow.</p> <p>There were no signs of any collision debris in the area, or damage to the verges and no skid marks were apparent on the main carriageway. There has been 2 reported personal injury collisions in the 6years up to April 2020.</p> <p>Document B3109-001 has been circulated to demonstrate the land requirement to achieve full visibility. Regrading of the land may also be necessary.</p> <p>KR to write to SWPC and liaise with Bella Walker. JK to be copied in to correspondence</p> <p>Letter sent to SWPC. Legal have been asked to write to landowner. KR to chase</p> <p>BW reported a recent near miss involving a car and cyclist at the junction.</p> <p>Letter re land negotiations has been issued and response received indicating negotiations may commence re: land purchase.</p> <p>KR to progress, along with legal colleagues, and prepare cost estimate for works including costs associated with land as negotiations progress.</p>	<p>KR updated the group that an amended plan and offer had been issued by email on 14<sup>th</sup> November. Discussions with landowner to continue.</p>	<p>KR</p>

## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

b)	<p>Limpley Stoke PC</p> <p>2-22-10 Woods Hill, Limpley Stoke</p> <p>Permanent closures measures</p> <p>Ian Barnes</p>	<p>Cabinet member decision made (and published) to make closure permanent. This is now effective. Permanent physical measures are required. Ian Turner is preparing proposal and estimate for Parish Council approval.</p> <p>The Parish Council has budgeted for these measures.</p> <p>It has been agreed with PC that the permanent closure will be maintained with bollards. The current ballpark estimate being £2000. Ian Turner to confirm design and cost to PC before ordering.</p>	<p>Awaiting confirmation of costs from Ringway. Once received and agreed with the Parish Council, an order will be raised.</p>	
c)	<p>Westwood Parish Council</p> <p>Speed management – New Inn area</p> <p>George Mumford</p>	<p>Site meeting held previously with KR, JK and Westwood Parish Council . KR provided outline proposal to Parish Council. Request to be considered by CATG</p> <p>CATG agreed to support. KR to prepare plans. KR to complete plans and issue to parish council for consideration. Item to be moved to top priority schemes.</p> <p>KR has provided options for PC to consider (attached).</p> <p>Estimated costs are:  Option 1 - £22,000  Option 2 - £41,000  Road Marking and Gateway - £6,000</p> <p>This is to be considered by parish council and brought back to next meeting</p> <p>The PC would like to take forward Option 1 – additional footway at the junction. This is eligible for a substantive bid to be made.</p> <p>A funding contribution to the bid of £7,000 is needed and is to be made up of contributions from LHFIG and the PC.</p> <p>LHFIG contribution to be confirmed at October meeting. Westwood PC confirmed following this meeting their contribution of £3500 toward the substantive bid.</p>	<p>It was agreed to support a substantive bid for this project with £3500 allocated from LHFIG and £3500 agreed from Westwood Parish Council.</p>	

## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

<p>d)</p>	<p>Whitehill, Bradford on Avon</p> <p>Also 2-21-7</p>	<p>Request for advertisement of permanent order for no entry following removal of temporary order as part of the social distancing project.</p> <p>TRO advert lead time is likely to be in excess of 10 weeks. Scheme cost, including TRO cost, to be in region of £1500.</p> <p>KR to prepare TRO documents and pass to TRO team. Funding to be discussed by TC and considered at next CATG meeting.</p> <p>Outline proposal provided to group. Total scheme costs in the region of £3800. TRO costs are £1500 of that total.</p> <p>CATG agreed to allocate £750 to this with £750 from BoA TC.</p> <p>To progress to advert</p> <p>To be advertised 11<sup>th</sup> Feb to 7<sup>th</sup> March. All interested parties can comment during that period</p> <p>The formal advertisement is complete and objections have been received. This will now be subject to a cabinet member decision report to determine whether or not this proposal will be implemented.</p> <p>The group agreed to allocate funding for the implementation costs, subject to match funding from the town council. £1,150 LHFIFG / £1,150 TC tbc.</p> <p>The cabinet member report has been drafted and currently being processed. Current recommendation from officer is to proceed with No Entry and short section of waiting restriction opposite 25a/25b, omitting the waiting restrictions proposed at the top of Whitehill.</p> <p>Awaiting cabinet member review and decision.</p>	<p>Cabinet member decision to proceed as per officer recommendation. To be progressed to implementation when resource available.</p>	<p>To note</p>
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## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

e)	Bradford on Avon Berryfield Road Streets Ahead	<p>(notes shortened)</p> <p>KR presented plans (enclosed). Estimated costs are £34,000 with an additional £7,500 for Sladesbrook.</p> <p>KR to circulate plans to Louise Walford and discussion to take place regarding consultation with residents and school.</p> <p>CATG agreed funding of £1800 for a topo survey of Berryfield Road to allow detailed design work to progress. KR to order.</p> <p>KR &amp; TT met with school representatives. Positive feedback, particularly re Sladesbrook changes. Would like to see (and can facilitate) consultation with parents and pupils re Berryfield Road changes.</p> <p>Awaiting topo survey to progress design works</p> <p>It was agreed to progress Sladesbrook element separately. CATG agreed allocation of £3750 subject to matched contribution from town council.</p> <p>Topo survey not yet received. Traffic data being collected at start of term.</p> <p>Sladesbrook funding contribution from BoA TC confirmed.</p> <p>Works order to be issued for Sladesbrook element.</p> <p>It was also agreed to set aside a contribution for the substantive bid for works to Berryfield Road of £7000.</p> <p>Works pack for Sladesbrook being prepared.</p> <p>Topo survey for Berryfield Road has been received and the design will now be progressed ahead of a substantive bid being made.</p>	<p>Sladesbrook – awaiting electrical information before order can be issued.</p> <p>Berryfield Road – substantive bid to be taken forward.</p>	
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BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

<b>5.</b>	<b>Waiting Restrictions</b>
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## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

a)	<p><b>Winsley – Winsley Hill Canal Bridge and Bradford Road North</b></p>	<p>Waiting restrictions proposal circulated. The changes to budget arrangements see waiting restrictions fall within LHFIG remit, therefore group to consider support for funding proposals, including TRO advert.</p> <p>Group discussed changes to funding arrangements. WC councillors to make representations to cabinet member and senior officers regarding funding for these restrictions as it is felt that these should be funded centrally as this was originally agreed prior to delays to delivery.</p> <p>The advert cost, which can include Atworth, is £2000 with an additional £1000 per location for implementation.</p> <p>It was agreed to allocate £1500 from LHFIG but to for representations to be made to reduce the funding required.</p> <p>It has been agreed that the TRO advert cost for the West Wilts villages TRO will be covered centrally.</p> <p>Funding for implementation will need to be from LHFIG &amp;/or PC. £1500 is allocated to date from LHFIG. Winsley PC have declined to contribute based on the age of this request.</p> <p>It is anticipated that the £1500 will cover implementation of both Winsley requests and Mead Park, Atworth should the group wish to proceed on this basis.</p> <p>An updated proposal for Winsley Hill has been provided to PC for their consideration.</p> <p>The group discussed the waiting restrictions and are happy to proceed with TRO advert, subject to additional changes on Winsley Hill (to be confirmed with PC).</p>	<p>TRO advert being progressed by Jamie Mundy.</p>	
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## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

b)	Atworth – Mead Park	<p>As above. TC and PT expressed concerns that the PC should not be expected to contribute as this lining is needed as a result of a scheme implemented through CATG.</p> <p>See notes above re funding. PC have declined contribution based on age and background to request.</p> <p>Agreed to proceed to TRO (funded centrally) and implementation to be covered by LHFIFG (already allocated).</p>	TRO advert being progressed by Jamie Mundy.	
c)	Bradford on Avon Town – Outstanding Waiting Restriction Requests	<p>A list of outstanding requests for waiting restrictions has been circulated with the note tracker. TC/LHFIFG to determine if requests are still valid and to determine if investigation/TRO advert should proceed.</p> <p>TC to confirm relevance of outstanding requests and highlight any other additions.</p>	List approved with additional locations added. To be progressed to advert alongside Berryfield Road restrictions (subject to outcome of substantive bid).	
<b>6.</b>	<b>Other Ongoing Issues</b>			

## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

a)	Holt	<p>Improvements and widened footway at junction of B3107 and east exit to The Midlands. DT has given feedback to PC on initial design and cost estimate prepared by consultant. PC want WC to take forward design to detail stage with a view to making a substantive bid.</p> <p>Land ownership plan provided to PC. The resident at 180 is content with the proposal to remove some of the scrub and cut in to the bank outside of their property (within the adopted highway).</p> <p>KR has reviewed options and met with parish council reps on site. A proposal has been prepared for footway widening without a retaining wall. A topographical survey is required to progress design further. A quote of £1650 has been returned. Holt PC propose 50/50 funding with CATG. This was agreed.</p> <p>Topo survey received. Substantive bid submitted – documents provided with tracker for information.</p> <p>Await outcome of substantive bid.</p> <p>The substantive bid has been successful for funding in the 2022/23 financial year.</p> <p>Design works is to be progressed to form works package for construction.</p> <p>Design works underway. A TRO will be required for parking restrictions and proposed 20mph speed limit. Parish Council will be informed of dates for this when available. Works programmed for construction in <u>January 2023</u>. KR to send information to parish council via the PC Chair.</p>	TRO advert expected to commence end Nov. Construction period is now expected to be April/May 2023 due to programming and contract changes.	
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## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

b)	<p>Monkton Farleigh PC Liz Watts/Pauline Adams</p>	<p>Speed limits in the village. LW presented case for lower speed limits in village. DT advised of adopted process of using Atkins for a speed limit assessment. Cost is £2500. Funding agreed in principle 50/50 PC &amp; CATG</p> <p>Additional information supplied to PC. Awaiting decision from PC as to whether to go ahead</p> <p>PC confirmed decision to proceed with assessment but will be put on hold until meeting with Atkins/KR can take place.</p> <p>Site meeting held with Atkins and PC in April.</p> <p>Assessment to be progressed by Atkins.</p> <p>KR investigated speed limit orders in the village as discrepancy between in-car systems and signing. The orders are all correct however it would appear there is no obligation on the sat nav companies to ensure information is correct.</p> <p>Liz and Pauline highlighted the walking routes in the village and the difficulty of arranging a safe circular route for a recent event due to the speed of the village roads.</p> <p>Atkins report has been issued and is included with this tracker for circulation.</p> <p>The Parish Council supports recommendations for section 4 but is disappointed in the other recommendations made and the overall content of the assessment. Cllr Kidney concurs.</p> <p>KR to arrange meeting with PC and JK to discuss assessment further.</p> <p>Meeting held to discuss Atkins data and report. KR to undertake review of data and review recommendations.</p> <p>Review of section between A363 and 30mph terminal to include consideration of other options to improve actual and perceived safety for vulnerable road users.</p>	<p>KR has provided alternative recommendations to the parish council (attached with note tracker). The PC are to discuss and provide formal comment.</p>	<p>MFPC</p>
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## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

<p>c) Winsley Issues Johnny Kidney</p>	<p>JK set out current community actions. Priority is Dane Rise &amp; Tynning Road junctions and identification of low cost measures. KR to continue to offer advise prior to bringing forward to CATG.</p> <p>KR and JK met on site to discuss issues. KR recommends data collection in the first instance to determine pedestrian numbers, vehicle speeds, volumes and possibly turning movement. A quote is being sought for this. KR will also undertake visibility assessments at the junction leading on to the B3108 and review signing on the route.</p> <p>JB expressed concerns over the Hartley Farm application and the lack of requirement for the farm to contribute to improving pedestrian access/safety. The PC is very much in support of the farm shop but it should be recognized that they are the attractor of much pedestrian and vehicle activity.</p> <p>KR to raise Hartley Farm application with highways DC again with additional feedback from PC. Progress visibility survey and sign review. Secure quotes for surveys.</p> <p>KR and JK met with cabinet member at B3108. Additional surveys (turning movements and journey time/speeds) have been undertaken. The data has been received and awaiting analysis to determine action regarding extension of the speed limit and any changes to the junctions.</p> <p>JB reported that Hartley Farm are to surface the footpath through their property which will make a more suitable off road route for pedestrians in all weathers.</p> <p><b>KR explained that data analysis has been undertaken and recommendations are being prepared. This is to be compiled into a briefing paper for circulation once agreed with the Cabinet Member.</b></p>	<p>KR has provided briefing paper outlining proposed changes to parish council and Cllr Kidney (attached with note tracker). This does not include a recommendation to reduce the speed limit, but provision of refuge islands to provide safer crossing facilities.</p> <p>PC to consider and provide formal comment.</p>	<p>WPC</p>
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## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

d)	Winsley to BoA Tranche 1 cycle scheme	<p>Previous notes removed – see April tracker.</p> <p>Site meeting has taken place Cllrs Trimble, Kidney, Gibson and ADN to discuss proposed scheme and consider options put forward by ADN.</p> <p>Scheme now programmed for construction in Summer 2022. Information has been provided to the parish and town council outlining the preliminary design and scheme extents.</p> <p>The work will be undertaken in 3 phases with the 3<sup>rd</sup> phase requiring a 6 week closure of the B3108. Mitigation measures to deal with the impact upon this are to be put in place, including additional signing on adjacent routes, replacement passenger transport services and liaison with local businesses is underway regarding access needs.</p> <p>Further information is available on the Wiltshire Council website under Highways / New Active Travel Schemes.</p> <p><b>Works now underway and running to programme.</b></p>	<p>Construction works now complete. This item can be removed from the tracker.</p>	To note
e)	Wingfield PC Anthony Smith	<p>Renewal of footway at former Council Houses on B3109. Previous cost estimate £8466. Revised cost estimate £8873. 50% contribution agreed from centrally held funds</p> <p>It was agreed to defer this to next financial year at the request of the PC.</p> <p>KR to check funding status with Diane Ware.</p> <p>Item to be moved to other schemes list. Diane Ware confirmed fundng can carry over to 22/23. Scheme to be put on hold</p> <p><b>Revised estimate of £8,869.35 with 50% funding available from Major Maintenance. PC to confirm 50% contribution.</b></p> <p>Parish Council to consider their contribution at next meeting.</p>	<p>PC have confirmed contribution. KR has passed information to Ray MCKenzie for scheme progression.</p>	To note.

## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

f)	Wine Street, Bradford on Avon	<p>(note shortened) Improve ped safety by:</p> <ul style="list-style-type: none"> <li>• Make Wine Street 'Access Only' for residents and relevant services.</li> <li>• Make Wine Street a 20 mile per hour speed limit (although most residents feel a 15 mile per hour speed limit would be more appropriate) and potentially introduce other mechanisms to slow the traffic, either by giving priority to pedestrians over vehicles or introducing speed bumps or other traffic calming measures, in keeping with other areas in the town.</li> <li>• Revert to enforcing a 'no right turn' at the end of Newtown in combination with cameras to assure compliance and a 'No Access to the Town Centre' sign placed at the top of Wine Street.</li> </ul> <p>CATG would like to investigate options. KR to review</p> <p>SG highlighted that previous changes to parking were not favoured by residents and changes may not be popular with all.</p> <p>ADN asked that a fair approach be taken with consideration to all. Also highlighted locations in Newtown that are narrow and could have priority working introduced to allow for footway improvements.</p> <p>A prohibition of motor vehicles, except for access, would be appropriate to replace the current 3T weight restriction.</p> <p>The cost of advertising this is £2000 for progressing the associated TRO.</p> <p>Implementation costs will be in the region of £1200.</p> <p>A change in speed limit, along with introduction of calming measures, is not considered to be appropriate. Vehicle speeds are constrained by width and parking. A reduced speed limit is unlikely to reduce speeds further. Traffic calming would not be feasible given the gradient, width, accesses and parking on Wine Street.</p> <p>The provision of a 'No Right Turn' on Newtown may be considered as part of the wider review of the town and in light of this review should not be considered as a standalone item.</p>	Item to be taken off hold. Proposal to be revisited to determine if contraflow cycle lane may be provided on Wine Street.	KR
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BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

g)	Bradford Road, Atworth	<p>The entrance to the village on the Bradford Road is signed as a 30-mph zone and there is a painted road sign to Slow Down. The road bends sharply to the right and almost immediately is alongside Churchfields Primary School. Even if the traffic slows down to 30 mph at this point, it is still going too fast to ensure the safety of any pedestrian/children using the pavement or crossing the road.</p> <p>We are requesting a 20-mph limit at the entrance to the village on the approach to the school entrance and down the Bradford Road, to ensure the safety of children and parents walking to and from the school.</p> <p>CATG agreed to support at 20mph speed limit assessment in this location and to provide 50% of the funding, to be matched by the parish council. This is a total of £2500 therefore £1250 each.</p> <p>Parish Council contribution confirmed. Await outcome of assessment.</p> <p>Survey data received. Assessment report to be prepared and circulated at end of August for PC consideration.</p>	<p>Assessment report issued to PC and included with note tracker. Criteria is met with recommendation for 20mph speed limit to be introduced. Cost estimate of £9,800 with PC having agreed to contribute £4,900.</p> <p>The LHFIG agreed to fund this and allocated £4900.</p> <p>KR to progress to TRO advert and implementation</p>	<p>To note</p> <p>KR</p>
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BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

h)	A365 Atworth – Mini-Roundabout	<p>We have an ongoing and increasing problem with speeding traffic along the A365 which dissects the village. There has been a marked increase in the volume of traffic over the past two years, including a higher percentage of HGV vehicles, to the point where we have serious concerns about pedestrian safety, noise and air pollution.</p> <p>At the moment, traffic approaching the mini roundabout on the A365 from the east actually speeds up on the approach, as there is clear view ahead and obvious priority for main road traffic. We would like Highways to consider extending the shape of the roundabout to the left (not moving it) to create a greater chicane to slow traffic down.</p> <p>Group agreed to investigate feasibility of changes to layout. KR to review.</p> <p>There may be funding available via the planning application relating to a large solar farm. KR to speak with development control.</p> <p>PC have requested a traffic survey through contractor as a community benefit. Planning permission has been granted.</p>	Atworth PC have requested traffic survey via WC traffic survey team due to issues with developer survey. Awaiting survey completion	To note
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## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

i)	Purlpit, Atworth	<p>Almost two years ago, the Atworth Parish Council submitted a requested to Melksham CATG for a dropped kerb crossing at the Bath Road junction and Purlpit . Detail design work was completed and a cost of £7500 was quoted, to include work to relocate a sign, which the Highway Department said was necessary to enable the dropped kerb to be installed . A drawing showing the proposed solution is attached for information. This project was still outstanding in May 2021, at which time Atworth moved from Melksham Without to the Bradford on Avon area. Initially, Melksham CATG kept this on their books but have now decided to close the case, unresolved, and recommend we submit a new request to the B-on-A CATG.</p> <p>We still consider there is a need for a dropped kerb crossing at this junction, but we would like to re-visit the Highways assessment and the need to relocate the road sign – in the hope that we can avoid the excessive costs involved in that solution.</p> <p>The estimate for the proposed works is accurate however a reduced proposal may be considered. This would include dropped kerbs only, omitting the proposed footway widening with amended dropped kerb positioning.</p> <p>The estimated cost of implementation, including traffic management, is £2500.</p> <p>The group agreed to allocate £1250 to be matched by APC. APC contribution has been confirmed.</p> <p>Dropped kerbs being taken forward by Area Highways for construction.</p>	Awaiting installation. Order to be raised when resources allow.	Local Highways
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BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

j)	<p><b>Ashley Road, Bradford on Avon</b></p>	<p>I was hoping to get some understanding from you as to our (local residents) concern why Ashley Road in Bradford-on-Avon Wiltshire, is not a 20 mph zone?</p> <p>St Laurence school children along with a densely populated residential road is heavily used by cyclist, runners and walkers has a 30 mph speed limit. Many vehicles using this road are regularly driving way in excess of that, with no regard for pedestrian safety. There is also access along Ashley road to a children's play area and playing field used by many families and further on, fields used by dog walkers from all over.</p> <p>It appears that every other road with a school on it naturally has a 20 mph speed limit, which of course is appropriate to the environment. Please can you advise as to our question why this is not the case here? It doesn't seem to be rational. Could this now be investigated?</p> <p>Ashley road becoming a 20 mph zone from bath road junction onwards. Traffic survey to be requested to gather speed data</p> <p>Traffic data has been collected and shows average vehicle speeds of 21mph and 85<sup>th</sup> %ile speeds of 26mph.</p> <p>KR and TT to discuss traffic surveys for BoA and possible next steps.</p>	<p>LHFIG to consider funding 20mph speed limit assessment at £2500 (50% contribution from TC would be required).</p> <p>The LHFIG agreed to allocate £1250 subject to match funding confirmation from BoA TC.</p>	<p>BoA TC</p>
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## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

k)	Holt Rd, Bradford on Avon	<p><b>Request 1:</b> There is a high degree of speeding on the Holt Road from the 30mph limit to the roundabout at New Road. The footway is very narrow and walking along it requires pedestrians to take evasive action as vehicles mount the footway.</p> <p>Signing should be more prominent and the 30mph speed limit extended. Traffic calming measures should also be considered.</p> <p><b>Request 2:</b> The B3107 as you go out of Bradford towards Holt after the roundabout junction with New Road is far too narrow for cars/vans to pass. The wall on the right hand side should have been moved about 2 to 3 feet away when permission was given for the new estate to be built. The situation was first noticed when a pavement was put in on the left hand side. This pavement is too wide. Mr Moulton brought into Wiltshire Offices about 30 wing mirrors broken off vehicles but as usual Wiltshire was NOT interested. Closing the road to do essential repairs was the perfect opportunity to move the RHS wall back.</p> <p>The Right hand side wall moved back into the scrubland by 2-3 feet. This would make the road safer for all and in particular as there are currently no warnings about the narrowness then visitors to the area are put off coming again particularly if they have had a mishap and lost a mirror or a dent from the wall.</p> <p>AC informed the group that as part of the development, an alternative pedestrian route has been provided to encourage use rather than along Holt Rd.</p> <p>KR to identify any improvements required to highlight this route or improve access to encourage greater use by pedestrians instead of continued use of Holt Road.</p> <p>A traffic survey has been requested.</p> <p>There are no improvements to be made to the pedestrian route through the estate, or leading to it, however additional pedestrian signing may be beneficial.</p> <p>Proposal to be prepared showing locations and sign legend to be agreed with town council.</p>	<p>KR to request survey as previous request has not been actioned.</p> <p>Site meeting to be arranged with TT to discuss pedestrian signing and speed limit.</p>	<p>KR</p> <p>KR/TT</p>
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## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

<p>I)</p>	<p><b>Junction of road from Monkton Farleigh Village and A363</b></p>	<p>Lack of awareness of drivers travelling along A363 towards Bradford-on-Avon of this junction, compounded by speed. Lack of visibility for vehicles turning from Monkton Farleigh lane into fast moving traffic.</p> <p>Reduction of the speed limit on A363 from Parish Boundary before Dry Arch through to existing derestriction zone past Farleigh Wick to 40 mph. Visibility is poor when exiting the junction and crossing the road is difficult.</p> <p>KR to review junction to determine if improvements can be made. Visit with PC reps when meeting to discuss the speed limit assessment.</p> <p>A review of collision data shows that collisions are occurring at the junction involving vehicles waiting to turn right into Monkton Farleigh. These collisions are rear-end shunts and this site is not within the collision cluster list.</p> <p>Visibility when exiting is limited by the road geometry.</p> <p>Direction signing opposite highlights the junction however additional junction warning signing could be provided on the approach from Bradford on Avon. This is in place on the approach from Bathford.</p> <p>The estimated cost of providing the warning sign is £680.</p> <p>The group agreed to fund and allocated £340 to be matched by Monkton Farleigh Parish Council. PC funding to be confirmed following discussion at next meeting.</p> <p>KR to consider if SLOW road markings can be included (additional £300 cost).</p>	<p>PC have confirmed support and contribution for signing. Would also like to see 'SLOW' marking provided.</p> <p>LHFIG agreed additional funding for SLOW markings - £150 LHFIG, £150 from PC (tbc). KR to raise order with Ringway.</p> <p>KR to send PC location plan for sign install and review any additional measures can be included on approach from Bath.</p>	<p>MFPC</p> <p>KR</p>
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## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

m)	<p><b>Winsley Rd, Bradford on Avon (nr Wine Street junction toward Budbury Tynning bus stop)</b></p>	<p>Footpath, single file, one side only. Used by St Laurence pupils who then cross busy road to use Wine Street. Vision poor and traffic generally too fast. Difficult for parents with pushchairs and young children. Not pleasant for anyone in fact. Buses and heavy vehicles come very close.</p> <p>Would like to see some sort of warning sign to slow vehicles down. Maybe 20mph limit or large SLOW markings on road in both directions.</p> <p>A traffic survey has been requested to gather speed data.</p> <p>KR to review along with Wine Street but also provide estimate for road markings at next CATG. The cost of providing 'SLOW' road markings alongside existing warning signs is £300.</p> <p>CATG agreed to allocated £150 subject to matched funding from the TC.</p> <p>An advisory 20mph cannot be provided as this is not outside of a school and this road is unlikely to meet the Wiltshire Council criteria for a 20mph speed limit. However, the traffic survey will identify existing vehicle speeds to assist with a decision on the next steps.</p> <p><b>Markings have been ordered as part of ad-hoc lining ticket.</b></p>	<p><b>Markings are now complete.</b></p>	<p><b>To note</b></p>
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BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

n)	Church St/Bridge St, Bradford on Avon	<p>Dropped kerbs needed to aid mobility at 2 locations;-</p> <p>1) Outside Wellington Hall on north side of Church Street opposite Dutch Barton dental practice (there is a dropped kerb in the pavement on Dentist side). This will improve access to The Hub, and town centre via the Shambles from the McKeever bridge direction.</p> <p>2) On Bridge Street outside Ravello restaurant to improve access to the bus stop and Town Bridge on the upstream (East) side. The pavement at the junction of Bridge Street and St Margaret St. has been flattened by traffic, but it is at the very widest, and hence most hazardous, possible crossing point.</p> <p>KR to prepare proposal and cost estimate following site meeting with TT.</p> <p>Dropped kerbs can be provided at both locations (1 side only). These would be formed by reusing the existing kerbs and relaying the existing footway slabs. The estimated cost, including traffic management) is £2000 per location therefore £4000 in total.</p> <p>The group agreed to fund this with £2000 LHFIFG contribution subject to £2000 funding from BoA town council.</p> <p>The town council contribution has been confirmed and construction to be taken forward by Area Highways.</p>	Awaiting installation. Order to be raised when resources allow.	Local Highways
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## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

o)	B3109, BoA – from crossroads to Sladesbrook	<p>The current Holt Road closure is exacerbating the existing problem of this narrow road with narrow pavements. 40mph speed limit is too fast. Vehicles are forced to pass pedestrians very close and very fast. They often mount the pavement to avoid collision with other vehicles. The road verge has become overgrown with saplings, making the road narrower than necessary. The pavement is often overgrown with brambles forcing pedestrians closer to the road than necessary.</p> <p>There is no safe place to cross the road to access Christ Church School.</p> <p>(would like to see)Vegetation on road and pavement to be cut back as part of a regular maintenace package.</p> <p>Reduced speed limit and/or traffic calming measures.</p> <p>Wider pavement particularly the stretch up to Leigh Cottage nursery.</p> <p>A pedestrian crossing to access Christ Church School.</p> <p>A traffic survey has been requested to gather speed and volume data. <u>Traffic survey results</u></p> <p>B3109 40mph – average speed 28.7mph 85<sup>th</sup>ile speed 33.5mph</p> <p>7 day average daily traffic – 7798</p> <p>KR and TT to discuss BoA traffic survey results and possible next steps.</p>	<p>The speed limit terminals cannot be moved further out past the nursery as there is insufficient space for the associated signing.</p> <p>Recommendation for SLOW marking in road, to include transverse markings, Estimated cost £450.</p> <p>LHFIG agreed to allocate £225 subject to £225 match funding from BoA TC.</p>	BoA TC
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## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

p)	<p><b>Millbourn Close footpath, Winsley</b></p>	<p>Footpath linking Millbourn Close to the “Old Village” in Winsley. This path has become a vehicle route directed by SatNavs.</p> <p>Vehicles endeavouring to use the path (which can be several times a day), if they reach the end by the Church they are confronted with 3 stone bollards. This means they must reverse all the way back to Millbourn Close. This, on a path regularly used by pedestrians, is extremely hazardous.</p> <p>(Would like to see)Installation of signage designating it as a shared cycle / footway          CATG supported the proposal and allocated £400 for signing. This is to be matched by Parish Council to total £800.</p> <p>Parish Council contribution confirmed. KR to progress.</p> <p><b>Order to be issued for signing installation.</b></p>	<p>Awaiting installation.</p> <p>KR to investigate highway mapping to find out if changes can be made to show that this is no longer a road or through route.</p>	<p>To note</p> <p>KR</p>
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## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

q)	B3109 Wingfield	<p>Residents concerned regarding increase in number and frequency of collisions the B3109 just outside of Wingfield near to Cedar Tree Lodge and Pomeroy Lodge. Wiltshire Council identified an issue regarding carriageway skid resistance. Remedial works have since taken place however additional signing to highlight the bend, edge of carriageway markings and a change of speed limit are being requested to further reduce collisions in this location.</p> <p>(Would like to see)</p> <ul style="list-style-type: none"> <li>• Erect 'Sharp Corner' signs from both directions (permanent on posts)</li> <li>• Repair the road edge properly, ideally including a kerb to retain the road surface (long term solution)</li> <li>• Paint lines along the road edge to highlight the road extremity to drivers, particularly in the dark. All of the crashes have happened after dark (cost-effective)</li> <li>• Consider reducing the speed limit on this section of the road (ideally; this is a fast road!)</li> </ul> <p>The proposal is supported and it was agreed that a review of feasibility would be undertaken and costings prepared.</p> <p><b>Proposal and estimate preparation underway. To be provided in advance of next meeting.</b></p>	<p>Proposal circulated with note tracker. Recommendation for warning signs. Cost estimate of £750.</p> <p>This is to be considered by the PC however the LHFIG support the request and allocated £375 subject to matched contribution of £375 from PC.</p>	Wingfield PC.
r)	2-22-3 Pippets Buildings, Market Street	<p>Due to the narrow nature of Market Street, vehicles, especially vans, lorries and coaches/buses are mounting the pavement and driving along it just outside a row of three small shops in Market St (Cheese Shop, Orton's and Spa shop – numbers 5, 6, 7 and 8 Market St). Due to the pavement being narrow, and the need to queue outside as one of the shops is very tiny and popular, pedestrians and those living and working in Pippett Buildings are endangered by this.</p> <p>A solid bollard on the corner of the pavement, or even 2 or 3 on the kerbside would prevent vehicles from mounting the pavement. Feasibility to be investigated including a review of utility information.</p> <p>CATG are mindful that the outcome of the wider consultation is still pending and may impact upon Market Street.</p>	This is now to be considered as part of wider measures following town traffic consultation.	

## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

s)	2-22-4 Market Street, BoA	<p>Due to the incredibly narrow nature of Horse's Neck section of Market Street and the narrowness of the only pavement there, various vehicles - including vans, lorries and coaches/buses - are mounting the pavement and driving along it endangering pedestrians. Regular traffic jams due to large vehicles trying to pass each other in this section. Ambulances and fire engines have been held up here.</p> <p>Some kind of bollard or series of bollards on or next to kerb; or yellow box to regulate the traffic.</p>	This is now to be considered as part of wider measures following town traffic consultation.	
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## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

<p>t)</p>	<p>2-22-5 Trowbridge Road, BoA</p>	<p>The speed of cars along Trowbridge Road is an issue. The speed limit of 30mph is too high given there is a primary school, nursery and two assisted living centres located on the road. Moreover, many cars do not even stick to this speed given it is a long straight road and it is a common occurrence for vehicles to go through the red lights at the crossing by the plough where children cross to go to Fitzmaurice school. On top of this, the road is too narrow in places for two cars to pass (e.g. outside my own house at 101 Trowbridge Road). This encourages cars and vans to mount the pavement and drive along on two wheels or to come so close to the pavement that the wing mirrors hit pedestrians. I have nearly been hit twice coming out of my house on to the pavement with vans driving up on two wheels and only last week one of the mums was hit by a wing mirror walking to school. Cars mounting the pavement has become more frequent since lockdown with the rise of delivery vehicles which also block the road by stopping with hazards.</p> <p>It is an accident waiting to happen.</p> <p>Finally, to become more sustainable as a town, we need to make our roads safe. There is no way I feel safe enough to cycle out of my house on my own let alone with my children and yet I would love to do this.</p> <p>A variety of measures to reduce speed along the road.</p> <ol style="list-style-type: none"> <li>1. Introduce a 20 mph speed limit</li> <li>2. Introduce permanent speed signs to show what speed you are doing (these could be solar powered)</li> <li>3. Change the road layout so there is a give way at the top of St Margaret's Street to slow cars down from accelerating up the hill and onto the Trowbridge Road (i.e. junction road has right of way)</li> <li>4. Test a one-way system on Trowbridge Road with traffic flowing one way on junction road and Trowbridge Road and re-joining two way traffic at Moulton Drive to loop back down Frome Road to Junction Road. This would also have the benefit (hopefully) of reducing the number of idle cars causing air pollution which is a big risk to human health and especially children. This could be monitored during the trial period.</li> </ol>	<p><u>Traffic survey results</u>  Trowbridge Road – average speed 26mph  85<sup>th</sup>ile speed 31mph  7 day average daily traffic – 7319  5 day average daily traffic – 7725</p> <p>There was a recent nighttime collision with a vehicle striking a parked car which then mounted the footway. Residents report a night time speeding issue. Enforcement of this was discussed.</p> <p>KR and TT to discuss outcome of BoA traffic surveys and possible next steps and report back. Group queried whether a 20mph speed limit assessment in this area would be appropriate. KR to review and advise.</p> <p>The LHFIG asked for a further of review of pedestrian and road safety on this route.</p> <p>It is likely to be a location for the town councils auto speedwatch machine to be deployed.</p>	<p>KR</p>
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## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

<p>u) 2-22-11 Atworth – NAL Socket Installations (for SID)</p>	<p>This request is submitted on behalf of, and has been agreed by, Atworth Parish Council and has been verbally approved by the Highway Department (reference Kirsty Rose). The Parish Council has already purchased one Speed Indicator Device and are considering purchasing another. To enable the siting of these devices in the most effective locations along the A365, we wish to have two NAL sockets installed, with poles, at favourable sites along the Bath Road.</p> <p>We are requesting that the Highway department install NAL sockets, with poles, at two locations - the work to be funded in total by the Parish Council. We understand that the Highways Department will need to check the proposed sites – four possible positions are marked on the enclosed plan – and provide an estimate of the cost</p> <p>Site meeting has been arranged with Martin Rose (Area Highways Manager). To be taken forward by Area Highways</p>	<p>Order issued for NAL installation by MR. Awaiting completion.</p>	<p>To note</p>
<p>v) 2-22-12 Midford Lane, Limpley Stoke – Village Gates</p>	<p>Limpley Stoke Parish Council would like to mark the entrances to the village more obviously by the addition of village gates. The aim being to identify clearly that vehicles are entering a residential area where there will be pedestrians. Vehicles at this point are leaving a 60 mph stretch and so additional reminders we feel are essential. Installation of two village gates near the 20 mph sign which indicates the beginning of the residential area when driving into Limpley Stoke.</p> <p>The Parish Council has budgeted to pay for this work out of precept and will not be requesting funding from CATG. We would however appreciate a rough order of cost for the works.</p> <p>The group agreed this could be progressed. KR to allocate resources to provide proposal and cost estimate.</p>	<p>Feasibility being investigated in conjunction with parish council.</p>	<p>To note</p>

## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

w)	2-22-13 New Road Bradford on Avon – Formal Crossing and 20mph Speed Limit Request	<p><b>Issue:</b> Heavy traffic, limited visibility and high pedestrian footfall has made a formal crossing on New Road essential for pedestrian safety. Regular near-misses are seen by residents, often involving school children (the route is a significant walking route for Christ Church and St Laurence pupils). This is especially the case towards the middle of the route, opposite New Road Express store. The nearest formal crossings are at Mount Pleasant (more than 200m westbound) and Holt Road (nearly ½ mile east/southbound). Although there is a pedestrian island at the Texaco garage on the Woolley Street junction, the refuge is insufficient and cars rarely stop. A collision is only a matter of time.</p> <p><b>Request:</b> 1. A formal crossing was designed as part of the traffic mitigation measures during the social distancing scheme and its one-way system. A formal crossing at the Highfield / New Road Express area is highly desirable regardless of the outcome of the traffic consultation.</p> <p>2. A 20mph speed limit throughout the town, including Bath Road, Mount Pleasant, Sladesbrook, New Road, Springfield, Holt Road, Silver Street, Market Street, Masons Lane.</p> <p>The group supported this request but felt that it should be put on hold until a decision has been made by WC/ Cllr McClelland regarding the overall traffic in BoA.</p>	On hold	To note
x)	2-22-14 Leigh Road, Bradford Leigh	<p><b>Issue :</b> Vehicles driving at dangerous speeds in a location where pedestrians and other vulnerable road users share a route including children walking to school.</p> <p><b>Request :</b> 1) Clearly mark pedestrian walkway and with pedestrian symbols to clarify safe pedestrian route (near Old Plough pub) 2) A clear and visible sign requesting ‘ please drive slowly’.</p> <p>KR to review and report back.</p>	KR to arrange site meeting with Bella Walker.	KR

BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

y)	2-22-15 Double Bends on the B3109 between Bradford Leigh and South Wraxall	<p><b>Issue:</b> Although these bends have warning signs and are marked with chevrons there are many accidents. I am not aware of any serious injuries or loss of life in these accidents and hence there may be no record of these accidents. However, it is clear that vehicles leave the road on a regular basis in both north and southbound directions. These accidents often leave the chevrons damaged and in need of repair. The accidents happen so often that it is unusual to have a full set of serviceable signs in place. Currently there are damaged signs in both directions</p> <p><b>Request:</b> Please can you consider providing more warnings to the approaching traffic? I suggest that "Max Speed 20mph" plates and additional double bends warning signs. Rumble strips could also be added on the road with additional "SLOW" warnings</p> <p>It was clarified that this is the area near Heywood Pool. It was reported that there are frequent collisions. The PC would be concerned about use of rumble strips due to noise. The group suggested improved road markings may be more beneficial than signing as it is felt they have more impact.</p> <p>KR to review and report back.</p>	<p>The bends are currently well signed in advance, with road markings in place. There have been 4 personal injury collisions recorded in the past 3 years, 2 of which involved impaired drivers.</p> <p>KR agreed to ask Mark Stansby for a further review of signing and roadmarkings.</p>	KR
8.	New items			



BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

a)	2-22-16 Silver Street, Bradford on Avon	<p>We live opposite the whitehill / silver street junction, on a blindside bend (for traffic entering bradford from holt). In recent months we've had various very near misses with long/wide buses and HGVs that have misread the bend so that the rear of the vehicle when swinging around has narrowly missed our heads as pedestrians. We are alarmed by the speed and carelessness of through-traffic (recently anticipated to be as high as 50% of all traffic through BOA) in navigating the bend.</p> <p>Crossing the road is difficult even for mobile/agile young persons with good hearing; for more vulnerable individuals we've hosted it can be prohibitively difficult.</p> <p>Various solutions in order of how realistic I assess them to be given external road user factors:</p> <ol style="list-style-type: none"> <li>1. Warning signs further up Silver Street (towards Holt) that there is a tight bend approaching, advocating max speed of 20. Alternative signs flagging residential area with young/old people crossing road, or a sign that monitors road user speed and flashes their speed to improve speed limit obedience. Particular targeting of HGVs and buses (e.g. the D1) to remind that saving a few seconds by taking the bend at speed risks killing someone. Convex mirror on the Whitehill junction side of silver street so pedestrians can see incoming traffic around the bend.</li> <li>2. An advised/enforced speed limit of 20 mph for this road section</li> <li>3. Kerb to be widened or raised to prevent HGVs/buses mounting kerb when misreading the bend.</li> </ol>	KR to investigate and report back to group.	KR
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BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

b)	2-22-17 Holt Primary School, Holt	<p>Many visitors to Holt Primary School have difficulty locating the school in The Gravel.</p> <p>We would like a road sign pointing to the school from the main road through Holt, B3107. As I travel around the County I see many such road signs pointing to village schools.</p> <p>This request for a road sign pointing to the village school from the B3107 to The Gravel is fully supported by Holt Parish Council.</p>	It was agreed to allocate funding of £400 to provide the requested signing. This would be £200 LHFIFG and £200 Holt PC (to be confirmed)	Holt PC
c)	2-22-19 Southville Road/Culver Road/Lodden Way, Bradford on Avon	<p>There is a large expanse of road at the junction where these 3 roads meet. Drivers are confused about priorities, resulting in near misses. Pedestrians find crossing the area hazardous.</p> <p>Request for a mini-roundabout.</p> <p>BoA TC - Support requirement to slow and better direct traffic, but this may be better achieved with a raised island with dropped kerbs, which would be better for pedestrians too.</p>	It was agreed that this would be investigated.	KR
d)	2-22-21 Trowbridge Road / Widbrook, BoA	<ol style="list-style-type: none"> <li>1. Give-way markings are on shared use path at access to the Boathouse. The junction mouth has a large splay. Request for give way lines to be removed, warning signs provided and junction mouth reduced.</li> <li>2. Narrow section of shared use path near Widbrook bridge. Forward visibility is also reduced. Request for shared use path to be widened to LTN 1/20 standards.</li> </ol> <p>BoA TC - Support better signage. Splay is mostly privately owned and needed for long loads entering the marina. Do not support widening the cycle track with current usage levels as it would be very expensive, not a good use of public funds.</p>	It was agreed that this would be investigated.	KR

## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

e)	2-22-24 Trowbridge Road, K & A Canal Bridge	<p>Request to improve access and signage for cyclists around the Kennet and Avon canal bridge.</p> <p>BoA TC - Support request in principle and ask LHFIG to review possible improvements.</p>	<p>It was agreed that this would be investigated.</p>	KR
f)	2-22-22 Poulton Lane, Bradford on Avon	<p>Concern about suitable access and surface for cycling and walking. Request to remove bollards, improve and widen surface, install dropped kerbs and install wayfinding signs.</p> <p>BoA TC - Support this request, but note this is a right of way, not a cycle path. It is also privately owned, which might complicate matters</p>	<p>KR explained that there was likely a substantial cost associated with providing surface improvements. The route does not currently permit cycling and would require a change in legal status.</p> <p>The group asked that this be investigated for feasibility of improvements.</p>	KR
g)	2-22-23 Greenland View, Bradford on Avon	<p>Request for improved access from Greenland View to Upper path of 'The Strips' for walking and cycling.</p> <p>BoA TC - Support request to improve the access down to The Strips opposite no.21. Also request improvement to path from Bridge Street up to The Strips</p> <p>To note: the land opposite no 21 is not adopted highway or WC owned land. The path from Bridge Street is a RoW, not adopted highway.</p>	<p>KR to find out land owner info and provide to town council for initial discussions</p>	KR

## BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

h)	2-22-25 Junction of Norden with Kingston Rd, BoA	<p>This junction is almost blind due to tall buildings being situated very close to Kingston Road. Due to the one way system a lot of traffic use Norden, both shoppers and van drivers. At present there are no white lines or a give way sign to indicate that Kingston Road traffic has the right of way, as a result many vehicles barely slow down and enter Kingston Road unaware that a vehicle could be driving down Kingston Road towards them. It will only be a matter of time before a collision takes place.</p> <p>I would like as a minimum for the same white lines and a painted give way sign to be applied to the junction. The Council has put this scheme in place about 50 yards further down Kingston Road where there is a junction with Mill Lane. By comparison Mill Lane sees very little traffic.</p>	It was agreed that it would be beneficial to provide road markings on the road hump to highlight its presence. The group agreed to allocate £450 for this with £225 from LHFIG and £225 TC contribution (to be confirmed).	BoA TC
i)	2-22-26 23-30 St Margaret's St, BoA	<p>Concerns raised regarding vehicle speeds and lack of compliance with the 20mph speed limit. Report of a number of near misses.</p> <p>Would like to see vegetation cut back to improve visibility of signs, improved signing and traffic control measures (traffic calming) and a town-wide 20mph limit.</p>	It was agreed that a traffic survey to determine vehicle speeds and volumes be requested to be carried out once the road reopens.	
j)	Ashley Lane, Great Ashley	Request for consideration of a width limit on Ashley Lane to deter use by large vehicles.	KR to investigate feasibility and report back to PC/LHFIG.	KR
9.	<b>Any Other Business:</b>			
a)				
10.	<b>Date of Next Meeting: 23<sup>rd</sup> January 2023 - 16:00 – MS Teams</b>			

BRADFORD ON AVON LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP

**Bradford on Avon LHFIG**

**Highways Officer – Kirsty Rose**

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of **£3169**

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**

